



## Rochester Figure Skating Club Board of Directors Meeting Minutes

April 15, 2019

7:00 p.m. | Rochester Recreation Center | Bob Fick Room



RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Tamika Ballard, Jennifer Brehm (Secretary), Fawn Hangge (Treasurer), John Kappler (President), Andrew Schram (Vice President), Darin Tosse

**Absent:** Elizabeth Rice, Amanda Roe

**Other:** Alexarae Sackett, Kari Sackett, Vikki Dalquist

**Call to Order:** Motion made by A. Schram seconded by T. Ballard at 7:04pm.

**Consent Agenda:** Motion by A. Schram to approve consent agenda, seconded by T. Ballard.

1. March 2019 Board of Directors Minutes
2. L2S Director Report
3. Synchro Director Report
4. TCFSA Notes
5. Hiawathaland 2019 Review

### Reports

1. Junior Board Report- Goodie bags passed out to L2S skaters. Revising Locker Room etiquette policy, will be in effect with the 2019-2020 school year contract.
2. Treasurer's Report- On budget in all areas. Budget is favorable.
3. Director's Report- NA (on vacation)
4. President's Report- May 12 6:00-9:00pm Awards Banquet. Board election prep is underway.

### New Business

1. 2019-2020 school year locker room etiquette and locker room contract – Junior Board. Motion made to approve the updated Locker Room rules beginning with the 2019-2020 school year by F. Hangge, seconded by J. Brehm.

### In-Flight Initiative Updates

1. Trophy Case - Darin and Andy

### Open Forum

### Adjournment

A motion was made to adjourn by J. Brehm at 7:55pm, seconded by A. Schram.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating  
Club

## **Calendar**

Apr 26-28: Ice Show

May 3-4: Governing Council (Gretchen and Maureen)

May 10: Annual Banquet (6:00 to 9:00)

May 13: TCFSA Meeting

Jun 10: TCFSA Meeting

Jun 22-30: Rochesterfest, Parade on June 29 at 2, Sportsnight is on Wednesday from 5:30 to 8:30 and they have us listed on the attendees list.

Jul 15-19: Blades and Buddies

Aug 9-11: Synchro Camp

## **2019 Test Schedule:**

5/7 All FS and MIF, dance thru bronze, Open for reg now until April 20. (Or April 23 with a late fee.)

6/18 All FS and MIF, dance thru pre-gold or gold depending on judge availability

8/6 All FS and MIF, dance thru bronze

11/12 All FS and MIF, dance thru bronze

## **Area Competition Schedule:**

Apr 26-27: Skate Bloomington

May 4: Star of the North Competition, Chaska FSC

May 17-19: Roseville FSC Competition

Jun 21-22: Braemar Competition

Aug 2-4: Robin Lee Midwest Open Competition

Aug 15-17: MN State and TCFSA Open

## **Statistics (Contract Skaters)**

June 2018: 123

July 2018: 104

August 2018: 104

September 2018: 122

October 2018: 122

February 2019: 124

## Learn2Skate Board Report

April 2019

- **Winter 2:** Learn2skate show rehearsals started March 16 (Saturday)- April 20. Learn2skate testing week is this week April 16-20.
  - **Spring Fling:** Spring Fling session is April 29-May 18 (3 week session and no testing). There will be classes on Tuesdays 6-6:30, Thursday 6-6:30, Friday 5:15-5:45, Saturday 11-11:30. Practice ice Tuesdays 6:30-7, Thursdays 6:30-7, Fridays 5:45-6:15, Saturdays 11:30-12. Explorers 2 class Mondays 7-7:45.
  - **Summer 1:** Summer 1 session is June 3-July 11 (5 weeks) with no classes July 1-4 due to the Fourth of July week.
  - **Blades and Buddies camp** is July 15-19
- Summer 2:** Summer 2 session is July 22-August 22 (5 weeks).

## **Synchronized Director's report to the Board for April 2019**

I spent time on the following things:

- Sent follow up email to the skaters who attended the try it day with info re: Spring class, 3 have already registered.
- Updated our fundraising with Skate-a-thon & some pin sales. We are ahead by \$1,040 on planned sponsorships & fundraising.
- Planned and communicated about "Team Placement" for next season's Open Juvenile & Pre Juvenile teams to take place in early May.
- Tina Farnberg volunteered to demonstrate the skills for team placement and I spent time videoing her and posting these videos to Youtube.
- Wrote intros for the teams for the ice show.
- Updated my summer class figures and gave Anne Pappas-Owen information to set up the Pre Juvenile class under events.
- Sent information to all of the current team members about summer synchro times and fees.
- Various and assorted communications about the teams with managers and parents.

The synchro skaters who I have used the new video monitor with on the North rink were thrilled to see things easily on the nice large screen! Thank you Andy & Darren!

- Vikki Dalquist

TCFSA Meeting minutes  
Monday, April 8<sup>th</sup>, 2019

- 1) Open forum: Adaptive Skating run by Alex Christianson (Braemar FSC) is a very successful program in Edina. This program was developed in 2013 with a \$1000 scholarship fund as a start-up. They pulled in high school students with leadership skills as volunteers to assist and came up with logo, programs, plans, Q&A, awards etc to attract participants. Volunteers thoroughly enjoy the experience. Many benefits for the volunteers. They came to give a presentation about their program and their experience. Edina Park and rec partners with them, so the registration and other initial sign-up details are taken care of by the city. All the volunteers have to do is to run the program.
- 2) MW Conference: Mike Itzin recommended that we should dial into the calls and listen in as there is a lot of information to be known. These calls are recorded, so feel free to take time to listen. March call was on Governing Council and good for those interested in going to the conference. Dates to take note on National Qualifying Series: Sept 1 – all athletes must register for the qualifying season by. Deadline for entering National Qualifying Series is May 28<sup>th</sup>. More information:  
<https://www.usfsa.org/content/2%20National%20Qualifying%20Series%20SINGLES.pdf>
- 3) Nominating Committee: 2 open positions for running 1) Vice president 1 and 2) Secretary/Treasurer. Send names and contact info to Lisa Anne Venne
- 4) TCFSA is looking for someone to host 2020 and 2021 official dinner. Location up in Twin Cities – Contact Nancy Kaufmann
- 5) TCFSA is looking for a club to host 2021 and 2022 MN State Championship (3 rinks reserved) at the Bloomington Ice Garden. \$1500 incentives to the host club. Everything is ready and will be brought to you. All you'll need is 40-50 volunteers to run the competitions. NOTE!! If nobody steps forward to volunteer, TCFSA will divide the responsibilities and make it a requirement for all member clubs. 2019 MN State Championship has been sanctioned and has gone live and ready to register if interested.
- 6) Membership packets for next year have been sent out. Deadline: June 1<sup>st</sup>. Suzanne agrees to continue to be a delegate as long as there is a second delegate for her back-up when needed. Dropped off to Maureen's desk.
- 7) TCFSA Ad (Program book) from Rochester has been received. Thank you!
- 8) TCFSA hosting Collegiate Figure Skating workshop to provide information for HS Seniors who are interested in continuing competitive figure skating. More to come.

# Hiawathaland 2019 Review

## Summary

Overall successful: Revenue increased, and expenses held steady. No complaints about LOC or schedule, once the competition started. Participation increased by 27 skaters. Starts were up dramatically because a couple of visiting clubs decided to enter as many events as possible to make the trip worth it. This did increase the conflict event management required and resulted in a cancelled event where conflicts could not be avoided.

Participating, visiting Synchro teams increased, which resulted in more competition for our teams.

Due to the increased participation, we had to utilize the North rink more than last year. We had leaking in the North rink on Sunday and fortunately we did not use the rink much that day. We need to work with the Rec Center to get that fixed because it could end up happening on a competition day one of these years.

We managed the warm-up number better than last year – we received complaints last year. No complaints this year.

Changes introduced this year:

- We dropped the Solo Dance events that we added last year due to low participation. We dropped the Showcase Production Ensemble because our TOI teams decided not to participate.
- We were selected as an Excel Series competition and we switched all Test Track events to Excel as directed by USFS. This did result in a higher number of IJS events, which typically take longer to judge and result. The officials handled this quite well and no real delays were identified.
- We had a strong turnout of L2S skaters due to Maureen's work to get them a package deal to join the competition. This is a great experience for new skaters.
- We implemented the Safe Sport Locker Room Monitor and that went quite well because of our volunteers very positive attitudes and Maureen's coordination of the effort.
- We changed the Listening Room and added some volunteers for the Interpretive events. This went quite well.
- We switched to using the EntryEeze PPC entry process and that went very well.

## Financial

2019 Actuals: Income - ~\$43K, Expense - ~\$37K, Net Income - ~\$6K (still processing)

2019 Budget: Income - ~\$38K, Expense - ~\$36K, Net Income - ~\$2K

2018 Actuals: Income - ~\$38K, Expense - ~\$36K, Net Income - ~\$2K

2018 Budget: Income - \$37K, Expense - \$36K, Net Income - \$1K

2017 Actuals: Income - ~\$37K, Expense - ~\$33K, Net Income - ~\$4K

2017 Budget: Income - \$49K, Expense - \$33K, Net Income - \$16K

2016 Actuals: Income - \$49K, Expense - \$31K, Net Income - \$18K

Increase in Net Income of \$4K from 2018 and \$4K from Plan. Reasons:

- Increased participation, increased starts.

### **Participation Data**

2019: Individual skaters – 253. Starts – 564.

RFSC – 110, Visitors – 143 => 43% RFSC

RFSC Open – 70, RFSC Contract (Jan/Feb) – 124 => 56%

RFSC Basic – 40, RFSC L2S (Winter 1) – 357 => 11%

Synchro: teams – 7, RFSC – 3, Visitors - 5, skaters – 84

Clubs - 26: MN - 17, WI - 4, IA – 2, IL – 1, IN – 1, ND/MN - 1.

2018: Individual skaters – 226. Starts – 421.

RFSC – 114, Visitors – 112 => 50% RFSC

RFSC Open – 78, RFSC Contract (Jan/Feb) – 118 => 66%

RFSC Basic – 36, RFSC L2S (Winter 1) – 350 => 10%

Synchro: teams – 5, RFSC – 4, MN - 5, skaters – 59

Clubs - 22: MN - 16, WI - 2, IA - 4.

2017: Individual skaters – 211. Starts – 439.

RFSC – 102, Visitors – 109 => 48% RFSC

RFSC Open – 70, RFSC Contract (Jan/Feb) – 119 => 59%

RFSC Basic – 32, RFSC L2S (Fall 2) – 278 => 12%

Synchro: teams – 5, RFSC – 3, MN - 5, skaters – 53

Clubs - 26: MN - 20, WI - 1, IA - 4, MI - 1.

2016: Individual skaters – 272. Starts – 542.

RFSC – 109, Visitors – 163 => 40% RFSC

RFSC Open – 73, RFSC Contract (Jan/Feb) – 139 => 53%

RFSC Basic – 36, RFSC L2S (Fall 2) – 192 => 19%

Synchro: teams – 10, RFSC – 3, MN - 9, WI – 1, skaters – 118

Clubs - 23: MN - 15, WI - 3, IA - 5.

2015: Individual skaters – 285. Starts – 555.

RFSC – 111, Visitors – 174 => 39% RFSC

RFSC Open – 81, RFSC Contract (Jan/Feb) – 131 => 62%

RFSC Basic – 30



Synchro: teams – 15, RFSC – 3, MN - 14, WI – 1, skaters – 164  
Clubs - 26: MN - 19, WI - 5, ND – 1, CO - 1.

2014: Individual skaters – 261. Starts – 508.

RFSC – 116, Visitors – 145 => 44% RFSC

RFSC Open – 85

RFSC Basic – 31

Synchro: teams – 10, RFSC – 2, MN - 9, WI – 1, skaters – 123

Clubs - 24: MN - 17, WI - 4, IA – 1, ND – 1, WA - 1.

## **2020 Preparations**

Big Picture:

- 2020 dates: February 7 through 9. The Rec Center is reserved. This is deconflicted from Duluth – Jan. 31 – Feb. 2, 2020.
- We'll continue to improve the situation for the locker monitors by reorganizing the check-in process for parents.
- We'll continue to watch for skater conflict events and for warm-up group sizes.
- Andy and I have discussed switching to EntryEeze for music submission versus using the CDs. Elizabeth thinks this is a good idea. We'll try a test run before next year's event.
- A factor to keep in mind – if the club from Morehead/Fargo does not join us again next year then our numbers will go down considerably. They brought 16 skaters and most of them did 5 plus events. This was a trial year for them because their coach is from RFSC – they typically go to Duluth, which is much closer for them. I sense that the trip went well enough for one year, but not well enough to become a habit.