

Rochester Figure Skating Club
Board of Directors Meeting Minutes
Monday | May 15 | 2017
7:00 p.m. | Rochester Recreation Center | Bob Fick Room

RFSC Mission statement: The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members Present: Jennifer Brehm, Tammi Desens, Amanda Mikhail, Andy Schram, Tam Husman, John Kappler, Fawn Hangge

Board Members Absent: Janis Miller, Lori Jean Engle, Kelly Corbin

Others Present: Vikki Dalquist, Maureen Schembri Wismayer

The meeting was called to order at 7:07pm. A motion to accept the consent agenda and meeting agenda as stated was made by Andy and seconded by John. All were in favor.

Executive Reports:

1. Presidents Report

- Introduce Fawn, new board member

2. Junior Board Report

- Jenny Daniels requested a modification to the Junior Board policy from a required 15 members on the junior board to "12 to 15" required members.
- Motion made to amend the Junior Board membership policy from 15 to "12 to 15" to take effect immediately for the May Junior Board selection process with an update to the written policy to be made as soon as feasible by the Policy Chair - Andy. 2nd by Jennifer

3. Directors Report

- Maureen has been providing periodic evaluations for office staff and is working on the coaches evaluations.
- Retention figures for 2016-17 for L2S: 75%
- Numbers for contract skaters registered for summer ice are down by about 30 skaters (7 seniors, 7 adults, plus others), but some are still registering late. Projected to lose about \$3000.
- Maureen asked criteria on having a skater pre-pay for her summer ice time because she has a history of lengthy unpaid bills. The Board agreed that the policy on payments should be reviewed and potentially modified to address this type of situation, but that it currently does not address it, so no particular action can be taken at this time.

4. Secretary Report

- The April and May agendas will be reviewed and have motions for approval at the June meeting.

5. Treasurer Report

- Ice Shows profit is roughly \$15,000 at this time, with additional expenses coming in at an estimated \$5,000...so a potential profit of \$10,000.
- Summer L2S is challenged by the rink maintenance accommodations and we are hoping to break even.

Consent Agenda:

1. Learn 2 Skate Report
 - How do we get more L2S skaters to attend the banquet?
 - We have added them into the program for recognition
 - Maybe send a personal email inviting the parents and explaining the banquet prior to Ice Show
2. Synchro Report
 - Amanda explained to Vikki the discussion the board had at the April meeting regarding a request for funds for the synchro team. The request was tabled with the intention of establishing a more process driven approach to additional funding requests.

Discussion/Action Agenda

1. Annual Banquet Debrief (A. Mikhail, T. Husman)
 - The banquet received lots of positive feedback for the location and how it went
 - Would like to use 125 Live for 2018 banquet.
 - Discussed buying polyester tablecloths at \$4/each for future needs
2. TCFSA Report (A. Mikhail for S. Lee-Trejo)
 - Participation and attendance at the meetings this year has been great
3. FYE 8/31/15 Audit (T. Desens)
 - Audit done by Hawkins/Ash CPA's
 - 2015 audit is complete and will be signed and filed. Then the auditors will begin working on our 2016 audit.
 - Each audit costs roughly \$12K and we are catching up on these audits. Therefore, these are unplanned expenditures.
4. Executive Committee Nominations and Elections (Board)
 - New Executive Team:
 - President: Former: Amanda Mikhail. New: John Kappler
 - Vice President: Former: Jeff Germer. New: Amanda Mikhail
 - Secretary: Former: Jana Janosik. New: Jennifer Brehm
 - Treasurer: Present: Tammi Desens, Continuing: Tammi Desens
5. Committee Positions Review (Board)
 - Several positions were filled in. John will check with certain committee chairs on some committees to see if they are still interested in staying in that position.

A motion was made by Amanda to adjourn the meeting at 8:46pm. Tam seconded the motion; All in favor.

Respectfully submitted, Jennifer Brehm, Board Secretary, Rochester Figure Skating Club