

# Rochester Figure Skating Club

## Board of Directors Meeting Minutes

Monday | March 20 | 2017

7:00 p.m. | Rochester Recreation Center | Bob Fick Room

### ***RFSC Mission statement***

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Steve Beery, Jennifer Brehm, Kelly Corbin, Tammi Desens, Lori Jean Engle, Jeff Germer, Jana Janosik, John Kappler, Amanda Mikhail, Janis Miller, Andy Schram

**Absent:** Tam Husman.

**Others Present:** Maureen Schembri Wismayer, Noelle Nelson, Vikki Dalquist, Laura Shroeder.

The meeting was called to order at 7:09pm and was conducted in the following order. A motion to accept the consent agenda and meeting agenda as stated was made by Jennifer and seconded by Kelly. All were in favor. Consent agenda reports are attached at the end of the minutes:

### **President's Report – Amanda Mikhail**

- Gretchen has registered to attend governing council and will be taking a proxy vote to fulfill our two votes.
- The annual Banquet will be held on May 12<sup>th</sup> at 125 Live; details to follow.

### **Junior Board Report – Noelle Nelson**

- Jr. Board is working on getting goody bags made for the L2S skaters for the Ice Show.
- Also preparing for the upcoming banquet.
- Decided not to work on the high school name t-shirts for now as they are short on time.

### **Director's Report – Maureen Schembri Wismayer**

- Recognition for RFSC alumni synchro skaters, Maggie Panetta and Samantha Romenesko, has been sent to the Post Bulletin.
- OMC off-ice class schedule is set for the next school year contract.
- Summer interim schedule is available.
- Schedules for when the rec center will be closed (April 23 – July 24) are set.
- There will be no Blades and Buddies camp this year due to the uncertainty of the rec center construction schedule.
- Maureen has developed a new proposal for an Introductory Membership to skaters transitioning from Basic Skills to Contract Ice. The idea is to ease Basic Skills families into Contract ice for one year with only a portion of the responsibilities. Some ideas were brought up from Board members on volunteer requirements. Board members agreed that Maureen should go ahead and proceed with the Introductory membership.
- Aware that the loss of ice time this summer could hurt contract and L2S numbers, Maureen would like to see a strategic plan for the continuity of club funds.

### **Secretary's Report – Jana Janosik**

- Andy made a motion to approve the February Board minutes, Janis seconded; All in favor.

### **Treasurer's Report – Tammi Desens**

- Freestyle has a year-to-date profit.
- Fundraising YTD actual is higher than budgeted.
- Overall YTD profit is higher than budgeted.

### **Discussion/Action Agenda Items:**

- Request for new trophy case lighting by Vikki Dalquist: Andy will work with facilities team to complete this project.
- UGL 2019 Bid Package:
  - Laura Shroeder presented the Board with a proposal bid to host the 2019 Regionals event, which would take place in October 2018.
  - Some discussion began on the concern for the high need for volunteers. Ideas for changes included each committee being chaired by 4 people to lighted the load. Also, the idea to hire some of the work done was brought up.
  - Since 2017 UGL brought in a high profit, it was agreed that discussions should begin on how these funds will be allocated. The state of Minnesota is okay with non-profits holding reserves as long as there is a plan. As of now there is no plan in place for the 2017 funds.
  - A motion was made by Janis to move the meeting to a closed session in order for the Board to discuss and vote, John seconded; All in favor.
  - In the closed session, the motion to turn in the bid package for the 2019 UGL event did not pass.
  - A Bids Committee will be formed to develop a possible bid for the 2020 UGL event.

## Ice Show Report

- Picture day was Sunday, March 5.
- Spirit Wear orders have been delivered and Spirit Wear was sold at picture day. ○ Remaining inventory will be sold show week.

### § Short sleeve T-Shirt (items 7)

- Youth orange S, L, XL
- Adult orange 2S
- Adult blue 2M

### § Long sleeve T-Shirt (items 7)

- Youth orange M
- Youth blue M
- Adult orange M, XL
- Adult blue S, L, XXL

### § Microburn Raglan (items 2)

- Junior orange M
- Junior guys M § Hooded Sweatshirt (items 5)

### • Youth M, 4XL § Zip Fleece (items 5)

- Youth S
- Ladies 2M
- Men's L, XL

### § Pants (items 1)

### • Adult L

- Posters are being distributed this week.
- Show tickets were delivered to the RFSC office, Hunt Drug and Blades to Ballet and are now for sale.
- Prop Shop is building props.
- Security has set the special seating deadline, Monday, April 10.

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- Personal Ads, Senior Ads and Text Bubbles were sold at picture and the week after.

- 18 Personal Ads sold ○ 7 Senior Ads Sold ○ 30 Text Bubbles sold (to be displayed on the boards)
  - The third installment of Ice Show information will be posted to the website soon.
  - Ice Show practices began Saturday, March 11.
  - There are a few changes to the Cast list. An updated Cast list will be posted at the Recreation Center.
  - We did not receive the US Bank grant this year.
  - Our guest skaters this year are Blake Eisenach and Eliana Secunda.
    - Blake's mom, Gina, has offered to pay for her airfare (adult chaperone for minors), her and Blake's hotel room, a rental car and all food expenses for her and Blake.
    - RFSC is responsible for paying for Eliana and Blake's airfare, Eliana's hotel room and food expenses for Eliana. § Total Expenses for RFSC approximately \$1250
      - Airfare: \$686.80 (\$343.40/ticket)
      - Eliana's hotel: \$440.18 for 3 nights, included breakfast
      - Food for Eliana: approximately \$120
- 2017 show dates: April 21 – 23, 2017 Respectfully submitted, Tim Rinkel, Jenny Daniels & Debbie Colgan

### **3-20-17 Learn2Skate Board Report**

- Winter 2 session started February 24
  - Kids- 296
  - Starts- 359
- Adaptive Learn2Skate “mini” Winter 2 session started March 11
- Ice Show classes started March 11

## **Synchronized Director's report to the Board for March 2017**

I spent time on the following things:

- Set summer synchro camp dates with Ed Staiert & sent these out to teams.
- Forwarded information on the World Championships in Colorado Springs to teams.
- Made an additional survey regarding the intended summer schedule. I needed to determine if we could make the Tuesday 12:30-1:30 time frame work. With a lot of carpooling, people will make this work.
- Clarified the club's fundraising policies with those involved as requested by Maureen.
- Followed up with the Synchro Skill's team managers regarding the background check & Safe Sport. Carrie Robinson Cannon has this complete now. With the unfortunate ski accident of Megan Fogelson's son Caleb, we are not pressing her to do this at this time and will rely on one manager.
- Gave Maureen information on a possible sponsor that came from a former Rhythm & Blades parent.
- Communications regarding the Pre Juvenile team's performance at the Austin ice show on March 4<sup>th</sup>. The team skated well and enjoyed being part of their show.
- A number of communications about Eau Claire competition to managers.
- Helped get Maureen in touch with Maggie Panetta and Samantha Romenesko regarding their success at synchro Nationals. When Maggie was home I was able to have her assist at our Tuesday synchro practice where both the Pre Juvenile and Synchro Skills teams benefited from her help.
- Chose dates for free try synchro days and got this information out in the club E-blast. I will now be doing more preparations and communications for this.
- Various and assorted communications about the teams with managers and parents.

On a personal note I watched much of Synchro Nationals on Ice Network and am very excited about my upcoming trip to Colorado Springs for the World Championships. I am especially excited to be able to watch Maggie Panetta as a member of the Crystallettes!

- Vikki Dalquist