

# Rochester Figure Skating Club

## Board of Directors Meeting Minutes

Monday | June 20 | 2016

7:00 p.m. | Rochester Recreation Center | Bob Fick Room

### ***RFSC Mission statement***

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

**Board Members Present:** Steve Beery, Jennifer Brehm, Kelly Corbin, Tammi Desens, Lori Jean Engle, Jeff Germer, Tam Husman, Jana Janosik, John Kappler, Amanda Mikhail, Janis Miller and Andy Schram.

**Others Present:** Maureen Schembri Wismayer, Vikki Dalquist, Elizabeth Thornton, Jenny Daniels, Ella Daniels, Noelle Nelson

The meeting was called to order at 7:12pm by Jeff Germer, RFSC Board Vice President. The meeting was conducted in the following order:

### **Secretary's Report – Jana Janosik:**

- Review and approval of May minutes.
  - Andy motions to approve; Lori Jean seconds – All in favor.
- Approval of past meeting minutes will be on the July agenda, or be done by email
- Email lists:
  - Jana explained she is getting these from Tim Rinkel and will send by email to all members of the Board as well as Director as soon as available.

### **President's Report – Amanda Mikhail:**

- Items on our executive agenda, held at 6:30pm before the Board meeting include:
  - Safe Sport training – Maureen will now take responsibility
  - Background checks for Board members and leadership volunteers – Maureen will now take responsibility
  - The need for a UGL (regional competition) update, such as timeline and committee chairs – this will be included on the July meeting agenda.
- Amanda informs members of the board that if they would like an item discussed at any executive meeting to let her know at any time.

### **Junior Board – Ella Daniels, Noelle Nelson, Jenny Daniels**

- Noelle and Ella informed us they are working on the Rochesterfest Parade float for Friday (June 24)
  - Jenny mentioned it would be great if any Board members would also walk in the parade as there may be a need for more adults.
- Junior Board has been making posters to cheer on fellow skaters who are competing at Braemar and those traveling to Alabama for the Theater on Ice National competition.
- They have a locker room clean up scheduled for this Wednesday.
  - The club being without a locker room for several months, there have not been as many opportunities for skaters to sign up for their one yearly mandatory clean up day, therefore, many skaters have not fulfilled the requirement this year.
  - A decision was made to not enforce this policy again until Sept. 1, 2016.
- New lockers for the locker room have been ordered and should be here in 2 to 3 weeks.
  - Installation of the lockers and benches will take place at that time.
  - Billing for the locker room will resume in August.

- Jenny requested to review the Junior Board Policies and Procedures on page 69 of the RFSC Policies and Procedures document.
  - Jenny stated her suggested changes based on her experiences as the Junior Board Liaison.
  - Being there were no immediate objections it was decided that Steve Beery will update these changes to present for approval at the July board meeting.

### **Director's Report – Maureen Schembri Wismayer**

- The 2016-2017 school year contract schedule is pretty well set and was distributed to the board with a proposed billing and fee policies attached.
  - Maureen proposed an increase in on-ice classes, being that the club has not changed the prices even though there have been two increases in ice costs as well as an increase in coaches' fees.
  - Currently, the club loses money on these classes.
  - Maureen proposed that we strike the existing Senior Payment Policy as she continues to enforce skater billing policies.
  - Andy motions to approve: 2016-2017 school year schedule, proposed billing and fee policies, which includes the new on-ice classes prices, and the striking of the senior payment policy. Kelly seconds – All in favor.
- We will now have ice in August due to rec center construction delays, however, Maureen is keeping ice time she has already scheduled in Kasson Aug. 1-5 as well as Graham arena the interim week of Sept. 5<sup>th</sup>. These schedules are complete and will be communicated to the club soon.
- An offer has been extended to one of the applicants for the L2S Director Position. Pending a response, the new director will be announced at the July meeting.
- At the last coaches' meeting, coaches decided to offer pre-pay private lessons for L2S participants. The fee will be a flat \$14 per 15 minute session.
- The club has a new instructor for Ballet (from Ballet Blake), and a new instructor for Strength and Conditioning (from OMC) this summer.
- Maureen suggested that RFSC Board Meeting Minutes be available on our website only to members. Currently they can be seen by anyone who visits the site. There were no objections.
- With continued problems with the squeeze box (rink music player), Maureen asked Andy to research a digital service called Rinkmusic. Andy agreed to look into it.

### **Treasurer's Report – Tammi Desens**

- The increase in ice costs is reflected on the treasurer's report.
- Some concern was raised about the Ice Show making much less than what was budgeted. There was a brief discussion about spending accountability of the Ice Show committees. This will be a future board meeting agenda item.
- Janis motions to approve budget report, Kelly seconds: all in favor

### **MN State and other bids – Kelly Corbin**

- Kelly would like to know how the board feels about bidding Minnesota State.
- The Board decided to pass on MN State bid due to the added need for volunteers and extra work involved with not much return to the club.

### **Locker Room Policy – Steve Beery**

- Steve presented the locker room policy that was discussed at the last board meeting.
- Amanda brought up concern with some of the wording not being clear, which brought up the question of which skaters this policy was speaking to (those who have a contract and break the rules, or those who do not have a contract and are caught being in the locker room).
- Steve informed us that this speaks to those who do not have a contract.
- Jenny Daniels and Steve will finalize the policy to voted on by the board through email.

## **Learn2Skate Update – Elizabeth Thornton**

- Summer 1: 121 kids (down 29), 150 starts (down 51)
- Learn to Skate USA officially launched on June 1
  - Need to update terminology in policy manual for staff and subs
  - Learn to Skate USA certification now required for all instructors (including our senior interns)
  - Clarification: Senior intern is a paid position
- Cancelled Monday 10am for Summer 1 and 2 due to low enrollment (not having this in the printed Comm Ed brochure was a contributing factor)
- For Summer 2 – will be dropping Tuesday 5:30-6pm ice and moving Explorers 1 to 7pm.

## **Synchro Report – Vikki Dalquist**

- There will be no Intermediate/Open Juvenile team this upcoming season due to very low numbers. Vikki is striving to have a higher level team again in the future.
- Vikki is confident there will be a Pre-Juvenile team and a Beginner team this next season.
- Plans underway for Synchro Camp July 22-24.
  - Two alumni skaters: Samantha Romenesko and Karlyn Leth will be presenters.
- The summer Wednesday class has 18 skaters enrolled. There are three scheduled for August as well since we now have ice.
- Vikki is currently working on school year schedule, updating the website with current info, and next season's budget.

## **Adjournment**

- Janis motions to adjourn, Andy seconds: All in favor
- Meeting adjourns at 9:03pm.

Respectfully submitted by Jana Janosik, RFSC Board Secretary