

Rochester Figure Skating Club
Board of Directors Meeting Minutes

Thursday | June 16, 2014

6:30 p.m. – Rochester Recreation Center, Bob Fick Room

RFSC Mission Statement

The purpose of the Rochester Figure Skating Club (RFSC) is to foster, promote, improve, and encourage the sport of figure skating among youth under 18 years of age in the State of Minnesota. The RFSC will encourage and facilitate youth participation in regional, sectional, national and international figure skating competitions. The RFSC does not discriminate on the basis of race, religion, sex, age, gender or national origin.

Board Members: Wayne Brakke, Adam Brase, Stacy Dierauer, Chris Gade, Jeff Germer, Elizabeth Harty, Julie Hobbs, Amanda Mikhail, Dawn Nelson, Kim Otte, Laura Schroeder and Andy Schram

Meeting Agenda

1. Roll call – All members present

Welcome to new Board members:

Wayne Brakke
Adam Brase
Stacy Dierauer
Jeff Germer
Amanda Mikhail

Welcome to new Board Officers:

President – Chris Gade
Vice President – Dawn Nelson
Treasurer – Laura Schroder
Secretary - Julie Hobbs

Coaches and Guests present:

Debbie Colgan
Elizabeth Thornton
Tim Rinkel
Lori Brakke

2. Review and approval of May meeting minutes



may222014minutes.
pdf

Minutes were approved – Wayne Brakke, Adam Brase, Stacy Dierauer, Jeff Germer, Julie Hobbs, Amanda Mikhail and Andy Schram abstained, as they did not participate in the May Board meeting.

3. Review of current meeting agenda

No changes in the agenda were made.

Old Business

4. Follow-up Discussion: Annual Meeting / Banquet – Chris Gade

Chris Gade entertained discussion regarding changes to this year’s banquet and future opportunities for enhancement. A suggestion was made to identify dates as soon as possible for 2015. A suggestion was made

regarding the consideration of the order of the banquet next year to facilitate photo opportunities at the end. In addition, the group was reminded to allocate ample time for counting votes, although not an issue this year.

Action: *Chris Gade and Julie Hobbs will work to develop a master calendar of events including the banquet in the near future.*

5. Review of Date Options, Hiawathaland 2015



hiawathalanddateoptions.pdf

Discussion regarding the dates for Hiawathaland occurred, including potential options for moving to Graham Arena on alternate dates (Feb 19-22 or Feb 26-March 1) or retaining the currently established dates (Feb 5-8) at the Rec Center. Pros and cons of each option were discussed. Concerns regarding the Feb 5-8 dates include the close proximity to the Duluth competition, scheduled for the weekend of Jan 29-Feb 1, which reduces participation. Concerns regarding a change in venue to Graham Arena include potential dissatisfaction with a reduced area for judge's hospitality and RFSC skater disappointment regarding the inability to compete of their home rink. To speed the execution of this decision, Wayne Brakke initiated a motion and Julie seconded the motion that the Board vote electronically on options rather than waiting until the next scheduled Board meeting, once information becomes available. Additionally, Chris Gade announced that Jenny Daniels and Jana Janosik are interested in serving as Hiawathaland Co-Chairs in 2015.

Action: *Chris will follow up with Doug Zmolek to determine if either February 19-22 or Feb 26 – March 1 dates are available at Graham Arena. If either of the Graham Arena dates are an option, Chris will also request that Jenny Daniels and Elizabeth Harty submit a one page summary report to the Board regarding the logistics and operational details that would be required for the change in venue. This information will be provided to the board electronically and Chris will facilitate an electronic vote prior to the next Board meeting. Chris will also request that Jenny Daniels and Jana Janosik submit a brief overview of their interest in serving as Hiawathaland Co-Chairs for 2015. This, too, will be shared with the Board.*

6. Rochesterfest, Rochester Sports Night Update

Tom Burkett is leading the effort with partnership by Amanda Mikhail to establish representation at the upcoming Rochesterfest event. Discussion was entertained regarding options for interactive activities for this important community event. Elizabeth Thornton shared that the coaches' liability insurance covers their activities during all off-ice

activities. Tom Burkett and Amanda Mikhail will specifically focus on ways to promote Learn to Skate.

No action required

7. Other - none

Committee Reports

1. Treasurer's Report – Laura Schroeder

Monthly report + Audit Update

Laura Schroeder shared that overall, the club is doing well and May YTD financials demonstrate a \$72,591.81 positive margin. She anticipates that although some Ice Show expenses are still being received, the Show will finish within the budgetary target. It was noted that the testing line item is higher than anticipated at this point because of the recent use of a Canadian judge for Dance testing. The Board discussed the potential for transferring some of the cash assets to a different financial institution, given FDIC limitations. Laura Schroeder will establish a new account and diversify funds accordingly.

Coaches/Staff Reports

1. Coaches' Liaison Report – Debbie Colgan

Debbie shared that the summer coaches meeting will occur on July 7 at which time the fall schedule will be developed.

2. Synchro Report/Discussion – Vikki Dalquist

No report

3. Learn2Skate – Elizabeth Thornton

Elizabeth Thornton shared several changes that are being employed to raise awareness of L2S, to organize the lessons, and to provide enhanced information to parents and skaters. Some of these changes include the use of color coded maps of each group by day of the week and the development of an "Explorer's class" to allow low cost participation in groups like Theater on Ice with a per-class fee. She is developing the L2S schedules and budget along with the L2S liaison and is also working to develop a relationship with youth hockey coaches to further develop Learn to Hockey programs.

Elizabeth Thornton shared that the coaches have decided to not allow private lessons to occur during L2S sessions. Sessions are now very large and one has approximately 60 skaters. The size of the L2S classes precludes adequate space for private lessons. Some concern was raised about this decision because it may prevent some skaters from being able to obtain private lessons at a time they choose.

A question regarding fairness was raised regarding coaches assignments to L2S classes. Elizabeth Thornton explained the manner in which coaches selected which L2S days to cover, which included a Doodle calendar and general consensus. Debbie Colgan also voiced support for this system. She then explained that she has received positive feedback regarding the 15 minute "buffer" before the L2S class which allows enhanced interaction between coaches, skaters and parents.

Action: Elizabeth Thornton and Debbie Colgan will continue to monitor the outcome of the decision to not have private lessons during L2S classes and may make changes in the future as the situation warrants.

4. Theatre on Ice – Jamie Santee (Away)

In Jamie's absence, Debbie Colgan shared that although the deadline for the summer Theatre class was extended, registration numbers were too low and the class will be cancelled. It is anticipated that registration numbers will bounce back to a reasonable range with the fall schedule.

5. Competitive Team Update – Lori Brakke

Lori Brakke stated that the club currently has approximately 30 skaters on the competitive team.

New Business

Chris provided the following announcements:

- Suzanne Trejo will continue as the RFSC liaison to the TCFSC and Elizabeth Harty will serve as a second representative. Elizabeth Harty agreed to travel on her own expense and did not request reimbursement from the club.
- Eva Kathmann will continue as the Chair of Ice and Rules and Dawn Nelson will also continue to serve on this Committee
- Ginger Knapp will continue as the Junior Board liaison through this year
- Stacy Dierauer will lead Camp Olivia efforts this year, assisted by Lori Brakke. Amanda Mikhail will share past materials and information with Stacy for a successful transition.

Action: Chris Gade reminded the board that all members are expected to participate and chair at least one committee and asked the group to consider ways to meet this expectation. Those with specific interests should notify him.

Committees may be viewed on the RFSC website at: <https://www.rochesterfsc.org/>

Future RFSC Board Agenda Items

- Define Board priorities for 2014-2015 season
 - Past priorities: Executive Director, L2S, job descriptions, performance reviews
- Define Board expectations
- Job descriptions and performance reviews
- Review future Governing Council delegation and support
- Review proposed budget and audit results
- Review Ice and Rules recommendations for next contract year

Adjourn

Meeting was adjourned at 8:45 pm.
Respectfully submitted by Julie Hobbs

Calendar

Upcoming Board Meeting Dates/Time

- Monday, July 21, 2014 | 7 p.m.
Rochester Recreation Center – Bob Fick Room
- Monday, August 18, 2014 | 7 p.m.
Rochester Recreation Center – Bob Fick Room